

## Proposal Format

1. Name of the Conference :
2. Proposed Dates :
3. Organized by :
4. About the Conference :
5. Scope of the Conference :
6. Call for Papers :
7. Conference Topics :
8. Detailed Schedule of Events :

Event	Dates

9. Conference Paper Submission System
10. Details of where the Conference Proceedings would be published
11. Whether Amrita faculty members will get ample opportunity to publish papers in the conference
12. Conference to be publicized & registrations encouraged from other Amrita campuses
13. Registration Details (registration fee, mode of payment (should be necessarily as per the existing rules of Amrita Vishwa Vidyapeetham))
14. Proceedings and Souvenir
15. Conference Publicity Avenues
16. Estimated Budget Details – Details of Income & Expenditure to be given separately
17. Whether proper care has been taken to ensure the dates do not clash with any other events of Amrita Vishwa Vidyapeetham